



West Gippsland Community Radio Inc.

Dear Presenters and Members

Here is our 3BBRFM Email Bulletin for November 2019

Included in this edition we provide news about things happening around the station and news from our Board meeting held 30th October 2019 and some breaking news about future arrangements following the announcement of Vision Australia's Warragul Centre closure.

AGM 2019

The AGM is only a few days away now. You would have received a reminder notice of the AGM (emailed 4/11/19). Or there was a Public Notice in the Gazette last Tuesday. Here are the details:

Time: 7pm (reading time) for 7.30pm start
Date: Wednesday 20th November 2019
Venue: Drouin Presbyterian Church Hall, Porter Place, Drouin
Guest Speaker: Councillor Mikaela Power, Baw Baw Shire Mayor

The AGM relates to the reporting period 2018 – 2019 year and provides members with the opportunity to receive reports on the operations and financial affairs, recognise the service of members who have contributed to the station. It also the time when Board membership may be “refreshed” through the process of electing or re-electing members to the positions that fall vacant each year on the Board . For the 2019 AGM there are two Office Bearer positions (Vice President and Secretary) that fall vacant and two Ordinary Member positions that fall vacant.

If you have any questions please contact me:

- Rod Wellard, president@3bbrfm.org.au or
- José Meyer, secretary@3bbrfm.org.au

After the meeting concludes, supper and a cuppa will be available. Please bring a plate to share.

Breaking News

3BBRFM Board members have held very constructive discussions with Vision Australia presenters regarding future arrangements following the announced closure of Vision Australia Warragul. Our Board has endorsed a proposal for VA presenters to become members of 3BBRFM and to conduct a daily program segment reading news articles from the local newspapers for vision impaired people. We think this will be of interest to many of existing listeners too. Interested VA presenters also will be invited to join the 3BBRFM team of presenters contributing to our normal programming. The target date for implementing this is 20th January 2020.

VA presenters have been invited to come to the station for a look-see meeting and discussion with our Programming Team 12 noon on Thursday 5th December. Other presenters are very welcome to come along and meet them.

3BBRFM Christmas Party

Speaking of important dates, here is another one to put in your calendar. For the first time in a long while, we are having a Christmas party BBQ at the station for all our presenters and families!

The time and date is 5pm Sunday 8th December 2019. All presenters and families are invited to come.

Because of our fund-raising sausage sizzling, we have a dedicated, very experienced team of sizzlers who will fire up the BBQs for the Christmas Party. The Board will provide the meat and bread. We ask you to bring your own salads, snacks and drinks.

Please let José Meyer, secretary@3bbrfm.org.au know if you are able to come.

The On-Air Studio In Action

The on air studio (the Les Matkovich Studio) is now fully functional and presenters are settling in to using the new software which now contains all sponsorship messages, CSAs, program promos, and station IDs. The new computer screens are bigger and better and the feedback I've had from presenters has been very favourable about the ease of use of the computerised playlists and the new simplified program schedule spreadsheet developed by Andrew Clinkaberry.

It remains really important that presenters familiarize themselves with the new desktop equipment layout and procedures for using the computer software now that CSAs, Sponsors Messages, Promos and IDs are on it. As a presenter, I have noted, and I am sure others have too; the software has provision for future inclusion of SWG music, fill-ins and numerous other features.

We have experienced the odd glitch including the failure of the old "Blue" Computer resulting in some interruptions to broadcasting; however, this was addressed as soon as possible and the Board approved the purchase of a new replacement unit, which was installed by Greg Lia on Friday 4th.

Some Matters Of Courtesy

On-air courtesy in Studio 1 that is! A reminder that on-air presenters should not be disturbed during their programs, especially not when the purpose is to point out a mistake the presenter has made during a program. Strange as it may seem, most presenters are keenly aware of it when they mistake. The last thing they need is gratuitous advice from someone coming into the studio during a show to point it out. This demonstrates a lack of understanding of the pressure a presenter can be under and a lack of respect for presenters. The only people who should be in the studio are the presenter and the next presenter for the following show.

As a courtesy before seeking to enter the on-air studio please wait to be invited into the studio by the presenter and ask if it is convenient if you need to be in the studio to do something.

Communicating To And Between Members Of The Station

While on matters of courtesy here is a further reminder about communication.

info@3bbrfm.org.au: give feedback, or make a complaint, share information with the station about events, etc.

presenters@3bbrfm.org.au: for presenters to make requests for fill-ins, sharing of information about programs, etc

president@3bbrfm.org.au for Board policy matters

secretary@3bbrfm.org.au for matters you might wish the Board to consider

treasurer@3bbrfm.org.au for financial matters

The Production Team meet on Thursdays around lunchtime in the studio to help with any production requests, eg promos, CSAs, Sponsors messages, etc.

production@3bbrfm.org.au

Other Support:

technical@3bbrfm.org.au

Programming

programming@3bbrfm.org.au

We now have a one page Run Sheet"! This is a numbered sheet that tells the presenter which announcement to play. Once again, through feedback, the format of the Run Sheet has been modified to suit the needs of the station. This system once you get familiar with it is very different and easier than the more complicated procedures for using the old mini-disk players for CSAs and messages.

From The Board

At the last full meeting held 30th October we:

- Endorsed a draft Bullying and Sexual Harassment policy (to be circulated to members for comment)
- Noted that the October sausage sizzle held at Warragul Woolworths earned over \$400 profit despite appalling weather Warragul Woolworths; another one is to be held on the 30th November at Drouin Woolworth
- (We still need volunteers to operate this stall – please contact Graeme Marriott if you can help)
- Noted our financial position is sound with bank balances totalling \$19568.
- Noted that a grant application has been prepared for up-grading station security (thanks to Harvey Scott)
- Noted the upgrading of studio computer equipment still requires some replacements for ageing computers
- Agreed the upgrade of Studio Two (The Lynn Wells Production Studio) remains a priority so that both studios are similar
- Decided to de-commission the Gas Heater in the office because it is costing a \$45 per two months service fee even though we do not use it and the reverse cycle air conditioner is a better option for both heating and cooling

Let us keep in mind that we want to be ***the community radio of choice in West Gippsland.***

Please don't forget to check out our website and/or Facebook page for our current program schedule, details of different programs and presenters, sponsors, how to hear us through our live stream, and lots more.

Rod Wellard
President

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